FIRST SOURCE NEW ITEM

PURCHASED

DESCRIPTION	
2ND DESCRIPTION = BRAND (IF APPLICABLE)	
G/L CLASS	IN10 - PURCHASED
ITEM NUMBER	TBD
BUYER NUMBER	
SHELF LIFE (DAYS)	
SELL BY DAYS (BLANK = DEFAULT OF -60)	
CLASS	
SUBCLASS	
SEASONAL MERGE CODE	
LIQUOR? (YES OR NO)	
COMMODITY CLASS (BOM COMPONENTS ONLY)	
COMMODITY SUB CLASS (BOM COMPONENTS ONLY)	
COOL SHIPPING = REF ALWAYS DRY= BLANK	
ACQUIRED FOR CUSTOMER (CAT CODE 6)	
EXCLUSIVITY CODE (DEFAULT = OTHER)	
LEAD TIME (CALENDAR DAYS)	
PRIMARY (SELLING) UOM	
PURCHASING UOM	
IF PRIMARY UOM = CT AND PURCHASING UOM = MC THEN STATE CONVERSION MC TO CT	
ADDITIONAL CONVERSIONS	

(CONV TO PERTIAN TO PRIMARY UOM)

Example:

1 CT = 26 EA 1 EA = 3 OZ 1 CS = 30 LB

GROSS WEIGHT OF THE PRIMARY = GW	
CUBE OF THE PRIMARY = CF	
PALLET PATTERN OF THE PRIMARY = PP	TI: HI: TOTAL: 0
IF BUNDLE, STATE "FROM" AND "TO" & QUANTITIES	

VENDOR USE

FIRST SOURCE INTERNAL USE

DATE: **SUBMITTED BY:**

BRANCH PLANT(S)	
VENDOR NUMBER	
LANDED COST RULE (%)	
COUNTRY OF ORIGIN	
INGRED/ NUTRIT STATEMENT	ATTACH INGRED STATEMENT & LIST OF ALLERGENS ALSO NAME ATTRIBUTES INCLUDING CERTIFICATIONS EX. ORGANIC, KOSHER
LIST ALLERGENS (PEANUTS, ETC.)	
LIST ATTRIBUTES (ORGANIC, ETC.)	

**IF MORE SPACE NEEDED, LIST ON THE SIDE

ITEM RETAIL UPC (UPCEA)	
INNER CARTON UPC (UPCCT)	
CASE UPC (UPCCS) / GTIN	
MASTER CASE UPC (UPCMC) / GTIN	
VENDOR NAME	
VENDOR ITEM NUMBER	
VENDOR DESCRIPTION	
CASE PACK DETAIL	
PO COST	
PRICING TYPE (FOB, DEL, OTHER)	
IF OTHER, EXPLAIN	
DISCOUNT IF APPLICABLE	
04 COST (OF PRIMARY UOM)	

DIMENSIONS:

							CUBE	GROSS WEIGHT
EACH	L:		W:		H:		0.0000	
IF MASTER CASE EXISTS, CARTON	L:		W:		H:		0.0000	
CASE	L:		W:		H:		0.0000	
MASTER CASE	L:		W:		H:		0.0000	
PALLET PATTERN	TI:		HI:		=	0		

FOB LOCATION AND ADDRESS (MUST INCLUDE ZIP CODE)

NAME: _____

ADDRESS: _____

CITY/STATE: _____

ZIP: _____

CONTACT NAME: _____